

# PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf  
Chief Alan Matzke – DePere Fire/Rescue  
Chief David Litton – Green Bay Metro FD  
Chief Rich Vanboxtel – Oneida PD  
Chief Greg Deike – Wrightstown PD

Sheriff John Gossage – BC Sheriff  
Chief Derek Beiderwieden – DePere PD  
Chief Randy Bani – Hobart/Lawrence PD  
Chief Mark Hendzel – Pulaski PD

Director Larry Ullmer – County Rescue  
Chief Andrew Smith – Green Bay PD  
Chief Kurt Minten – Lawrence FD  
Chief Tom Kujawa – UW-Green Bay PD

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A regular meeting was held on **January 24, 2018** at Brown County Public Safety Communications Building, 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Beiderwieden at 10:03 am.

II. Roll Call

Present: Chief Derek Beiderwieden, Chair  
Chief Eric Dunning  
Sheriff John Gossage  
Chief David Litton  
Chief Kurt Minten  
Director Larry Ullmer  
Lt. Matt Cain  
Captain Paul Ebel  
Chief Rich VanBoxtel  
Chief Tom Kujawa

Also Present: Cullen Peltier, Brown County Public Safety  
Jodi Meyer, Brown County Public Safety  
Joe Massie, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

A motion to approve the **January 24, 2018 agenda** was made by Chief VanBoxtel and seconded by Chief Litton. Unanimously approved.

IV. Approval/Modification of the Minutes

A motion to accept the amended **October 25, 2017 minutes** was made by Sheriff Gossage and seconded by Chief VanBoxtel. Unanimously approved.

V. Communications Center Update

The center is currently one down in staff with one person left on the eligibility list. A continuous recruitment is still open and interviews will take place 1/26/17 and 1/29/17. The department is in the process of the TIME Audit as the agencies had audits within the past couple months. A reply was sent from their last request for information and just waiting to see what we provided is proficient. Cullen passed around copies of the Annual Report. Some items highlighted included in the end of the year accomplishments; LEAN initiatives, Back-Up Center procedure was created,

ongoing options for combining services with surrounding counties, staffing study, educate the community with Text to 911, ongoing sign up numbers for the CodeRED mass notification system, and obtained StormReady certification for Brown County from National Weather Service. Cullen also summarized the 2017 staffing level and turnover reduction which was a little higher at 18%. Another option is to wait until the current class and comp review which should be completed mid-year. The budget is going well in terms to the maintenance costs. The software costs are going down as a result of the new CAD system. The repairs and equipment costs have also gone down but will go up 2% incrementally in 2019 and 2020. The department is finally off the increasing bumps that were coming from the new radio system and have canceled the console equipment contract. A lot of those repairs were made in house so there were savings on time and materials which saves about \$10,000 per year. The other costs have stayed pretty flat in terms of training. The biggest increase is in the personnel costs which is 90%+ of the budget. Last year there was an increase in the overtime cost compared to 2016 because of a couple factors including; there was significant turnover compared to prior years which caused forced overtime and inversing and there was a \$30,000 to \$40,000 increase on a resolution that the County Board had passed for 2017 that allowed people to count their vacation hours towards hours worked. They did end up getting rid of that solution because it caused a negative unintended consequence which caused other departments a bunch of money across the board. This will help save on overtime costs this year. With the savings our department is hoping to increase training pay, staff will get a flat rate on cover weeks and incentivize staff to be on Certified Trained Officer Team. Cullen also went over the 2018 goals which included finish up the implementation of the new CAD system, implement TeleStaff Time Keeping System, continue to work with other counties, improve performance evaluations and continue work on CodeRED.

Cullen brought up the issue from last meeting with Outagamie County with having their radios on a system. Joe Massie has been communicating with them and there was a MABAS meeting. Also our communications group met with there is Buchanan. Staff thought it was figured out but when it went back to their communications center leadership it came back this week saying that they would need a DVRS solution versus putting the radios back on the system. From this center's perspective and their MABAS presidents' perspective that it is not a good solution because it is not meant for a day-to-day mutual operation like it was supposed to be. Communication continues to go back and forth but will get this resolution figured out. The center had provided Outagamie the number of radios that are on Brown County's system as requested.

All of the fire departments are updating their templates. There is a standard county wide template that the department pays for. If the other fire department agency does not use the standard template there is a couple that have mutual aid groups up in the Packerland fire district, which is a combination of a few departments up in the northwest corner, which pays for their own templates. The center has adjusted the screens and is ready to go and now waiting on the agencies to get their radios programmed. Joe also said to hold off on Frank's Radios until the letter of authorization from Door County comes through for their fire channels. Frank's Radios is going to build the template because it will be \$125 per template. There will be four different templates for a mobile, single band, dual bands and portable. Baycom was higher.

Chief Litton had a couple questions pertaining to starting pay for Telecoms. Chief Litton mentioned that he is a big fan of people being paid adequately and if there is an issue the board needs to talk to them individually. Cullen appreciates the support. Chief Mitten asked if there was some type of motion for more pay and if it would help. Cullen mentioned that he started a conversation with Administration yesterday and would like to see where it goes first. Cullen will

either keep the board updated in between meetings or will have an answer at the next meeting in April.

VI. Phone/CAD Upgrades Update

Cullen mentioned to take phone updates off of the next agenda as the project is completed and stabilized.

Cullen reviewed the timeline; the go-live is scheduled for May 15<sup>th</sup> but the challenge is that is the same time as the State's Dark Sky exercise and activating the EOC for that. The department was not aware of the conflict date at the time the go-live date was set but it is important to get the new CAD up and running. The power using training is scheduled February 19<sup>th</sup> through the 22<sup>nd</sup> which includes the six lead telecommunicators and the two trainers. Then the MDT training for train the trainers April 4<sup>th</sup> through the 5<sup>th</sup> which includes four 2-hour sessions on each of those days. Six for Law Enforcement and two for Fire. Then the CAD training for the departments' staff and train the trainers from Agencies are scheduled for April 23<sup>rd</sup> through May 4<sup>th</sup>. Because of the lag time between trainings and how many people have to be trained, there will be 4-hour refresher classes May 7<sup>th</sup> through May 11<sup>th</sup>.

Cullen also wants to mention what was brought up at the last MABAS meeting is there are currently some people experimenting with cellular enabled tablets. Because of this being a web based system, the idea would be to have the ability to have a tablet in your vehicle, take it out of a vehicle, use it on the call or whatever it is however the issue of being able to get back into the county network when you are doing that on the cellular enabled devices. Green Bay Fire recently purchased some cellular enabled iPads. Staff has done some researching and there is a net motion app that can be put onto the devices that would enable you to get back into the net motion system which is up in the air right now. The only reason Cullen mentions this is to possibly hold off because CAD is very basic in functionality which works very well on just a tablet environment that agencies may not need the whole MDT, cradle point set up and things like that. Agencies may not have to stick a lot of money into it. Lt. Cain asked when Cullen was talking about the April work group to get set up with a programmer, who is Beth? Cullen answered Beth Rodgers is Brown County's Technical Services manager for this project. She also works very closely with the Sheriff's department. Lt. Cain mentioned that their Programmer is already coming back with a lot of bumps and was talk about getting a representative from Securus on that. Cullen mentioned that is may be necessary for them to come up and work with the current people. Beth's contact information is as follows: 920-448-4026 and Rodgers\_BA@co.brown.wi.us. Cullen also reported that all of the fire interfaces are completed.

VII. Standardization Operating Procedures Update

Cullen stated there are no updates at this time.

Chief Van Bortel mentioned that after the Lambeau incident Cullen started talking about a tactical alert system for Law Enforcement. Currently Jeff Englbrecht is working with Todd Zeigle from the Sheriff's department to put together some type of frame work such as the Lambeau Active Shooter, somewhat like a MABAS card, where it would be a multi-jurisdictional response. Joe added that after the event a supervisor asked if there was a way to get a single notification out to everybody on the Law side. The way that the radio system is set up unfortunately one notification will not catch every Law Officer that is out there. There are announcement groups on the system; one for GBPD, one for Ashwaubenon/De Pere and one for Brown so if staff wanted to get the word out staff would have to do it three different times.

VIII. Dispatch Users Group (DUG) Update

No updates as this time.

IX. Roundtable

Chief Van Boxtel updated the group that they are putting level four ballistic bullet proof vests on every single line position in their fleet; fire, ambulances, all staff cars as well as extras for any certain event that their department is assigned. Their department has also started working very closely with police on start-up of a tactical ems systems within one of their directions. There will be a certain amount of medics within their teams and there will be protection going further here but this is just the start up.

Cpt. Ebel also added they are also working with the fire department on mass casualty incidents. They have worked with Chief Goplin and the hospitals on first hour response to have an order to the chaos of having multiple people injured who and how will they get there. In Las Vegas we saw people stealing pickup trucks to load people up and driving them to the hospitals. They are working on how to manage that first hour.

X. Other Matters

No other matters.

XI. Next Meeting

The next meeting will be held on April 25, 2018 at 10am.

XII. Adjourn

**A motion to adjourn was made by Chief Van Boxtel and seconded by Chief Dunning.**

Unanimously approved. Meeting adjourned at 10:50 am.

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Chief Derek Biedervieden, Chair  
Public Safety Advisory Board

Cullen Peltier, Director  
Public Safety Communications